



APPLICATION FOR EMPLOYMENT

(all information is held in strict confidence)

Application for (position or type of work):			
<u>Personal Details</u>			
Surname:		Christian Name(s):	
Address:			
Telephone Number (home):		Telephone Number (mobile):	
Are you a British subject or a National of any EEC Country?		Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>
If you answered 'NO' to the above, do you have a current work permit?		Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>
If yes, please state the expiry date: _____			
Do you have a current driving license?		Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>
Have you any endorsements/pending endorsements?		Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>
If yes, give details:			
Have you any criminal convictions, which have NOT been 'spent' under the Rehabilitation of Offenders Act 1974?		Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>
If yes, please give details:			
<u>Medical Record</u>			
Have you received statutory sick pay during the last eight weeks?		Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>
What is your current state of health?			
Have you ever had an operation or serious illness?		Yes	No
Please give details:		<input type="checkbox"/>	<input type="checkbox"/>
Do you have a disability as defined by the Disability Discrimination Act 1995?		Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>
If so, please outline what adjustments we might need to make for both an interview and for the purposes of carrying out the job you have applied for.			

Education

Dates		Name and address of School, College or University	Examination level subjects studied and grade obtained
From	To		
NB – Do NOT list qualifications you do not have a certificate for.			

Vocational Courses/Short Courses

Dates	Course Title and Brief Description

Employment History – Present /Last Employer

Company Name:	Length of Service:	
Address:	From:	To:
	Present/leaving salary:	
	Reason for leaving:	
Telephone Number:		
Position and Duties:		

Employment History Continued – Previous Employment

Company Name:	Length of Service:	
Address:	From:	To:
	Present/leaving salary:	
	Reason for leaving:	
Telephone Number:		
Position and Duties:		

Company Name:	Length of Service:	
Address:	From:	To:
	Present/leaving salary:	
	Reason for leaving:	
Telephone Number:		
Position and Duties:		

Company Name:	Length of Service:	
Address:	From:	To:
	Present/leaving salary:	
	Reason for leaving:	
Telephone Number:		
Position and Duties:		

May we contact the above?

Yes

No

References

References will only be sought if with your permission.

Name:	<hr/>	Company Name (if applicable) and address:	<hr/> <hr/>
Position/Occupation:	<hr/>		<hr/>
Dates known:	<hr/>		<hr/>
Telephone number:	<hr/>	Post code:	<hr/>

Name:	<hr/>	Company Name (if applicable) and address:	<hr/> <hr/>
Position/Occupation:	<hr/>		<hr/>
Dates known:	<hr/>		<hr/>
Telephone number:	<hr/>	Post code:	<hr/>

Any Other Information/Interests

This space is available in case you wish to add any information or make any comment which you think would be of interest to those considering your application.

Data Protection Act

Information contained in this application form constitutes data for the purpose of the Data Protection Legislation. The information will be held by the Personnel Department for a period of six months, after which the form will be destroyed, if a job offer has not been made.

Declaration

The facts set down in this application are to the best of my knowledge true and complete. If it subsequently transpires that the information given by me in this application is incorrect or misleading, I could be liable for summary dismissal, if offered a job by Fuel Parts UK Ltd.

Signed:

Date:

Please return the completed application form to:

Personnel
Fuel Parts UK Ltd
FREEPOST
MID00344
Bromsgrove
Worcestershire
B60 3BR